# Conversation Practice

Practice introducing your friends and relatives.

Remember to smile (and use handshakes where appropriate).

For example,

A: This is my friend, Barry.

B: Hi Barry. I'm Pete.

C: Nice to meet you, Pete.

B: Nice to meet you too

## Conversation Practice

These types of introductions involve three people:

A: The introducer (who knows both B and C)

B: Introducee (knows A but not C)

C: Introducee (knows A but not B)

## Example,

A: Have you two met each other?

B: No, we haven't.

A: Ben, this is Carol. Carol this is Ben.

(B and C smile and shake hands.)

B: Nice to meet you Carol.

C: Nice to meet you too, Ben.

#### Follow-up:

After you have been introduced to someone, it is polite to ask a few general questions \* to get acquainted.

## For example,

B: Where are you from, Carol?

C: I'm from Connecticut.

B: Connecticut, which part?

C: Hartford, the capital. How about you, Ben?

B: Nebraska--a place called Bellevue. It's near Omaha.

C: How do you know Alan (A)?

B: He is my friend from college.

Practice introducing your friends to each other.

Remember to smile (and use handshakes where appropriate).

*When meeting someone for the first time, it is not appropriate to ask certain types of questions.  Do NOT ask:  A person's age Birth date Salary Weight Marital status
You may ask general questions about the situation.
How do you know Alan (the person who introduced us)? Are you a student at this university? Is this your first time here? What do you do for a living? How long have you been working for (company)?
Group Work:
Imagine a situation like one of the above and role-play it for your colleagues: